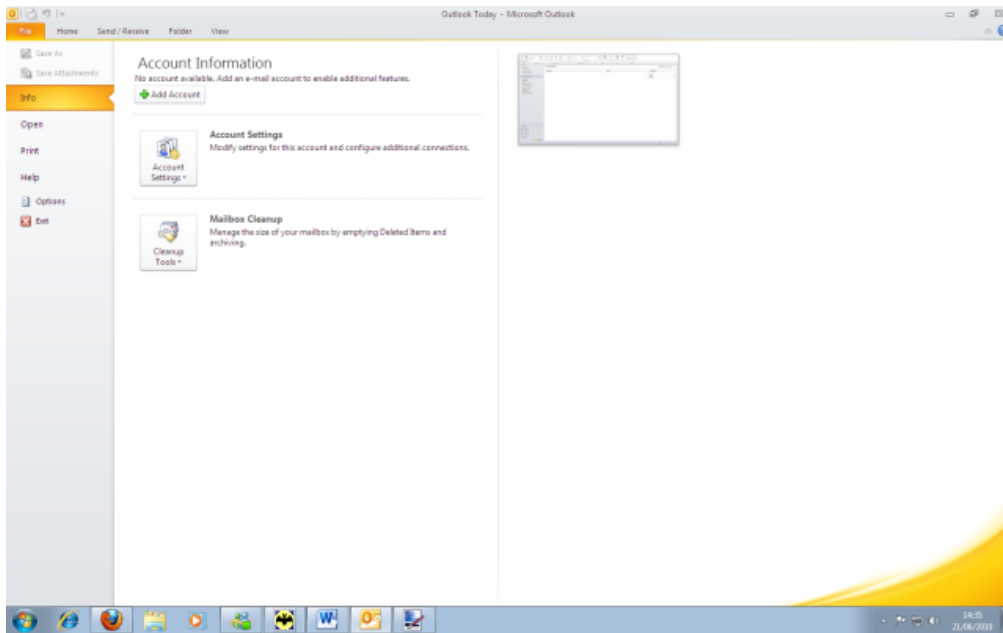


This guide will take you through steps of creating email account in Microsoft Outlook 2010 with **Manual Account Setup Wizard**.

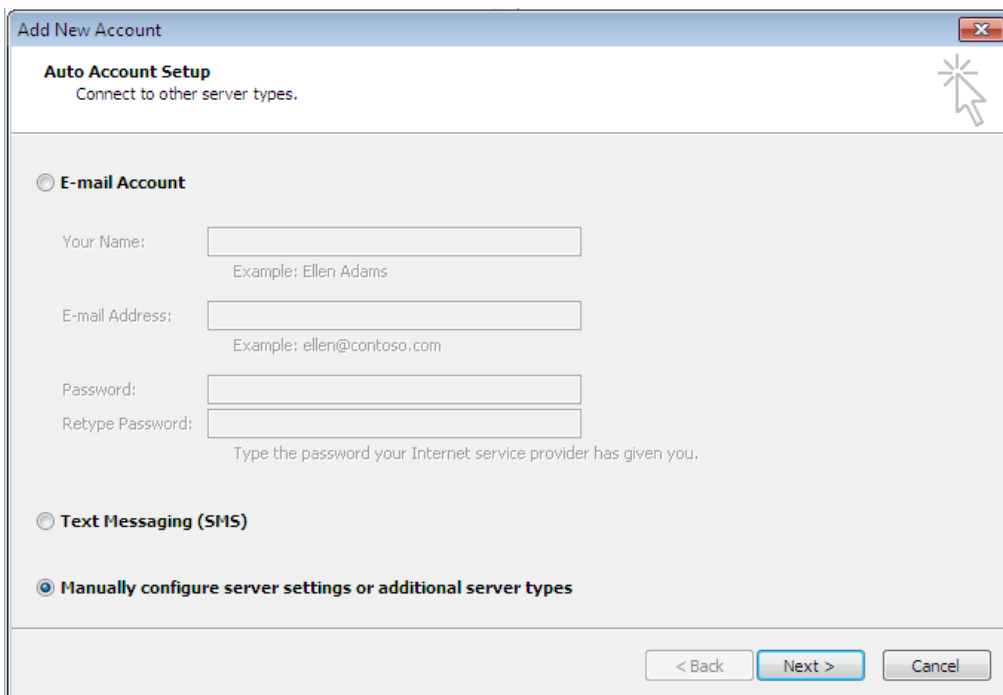
You will need those details:

- Your Name: YOUR NAME
- E-mail Address: yourname@yourdomain.com
- Incoming /POP3 server: mail.yourdomain.com
- Outgoing/SMTP server: mail.yourdomain.com
- Password: your valid password

To begin you will need start Microsoft Outlook 2010 program then go to **FILE** and click Add Account

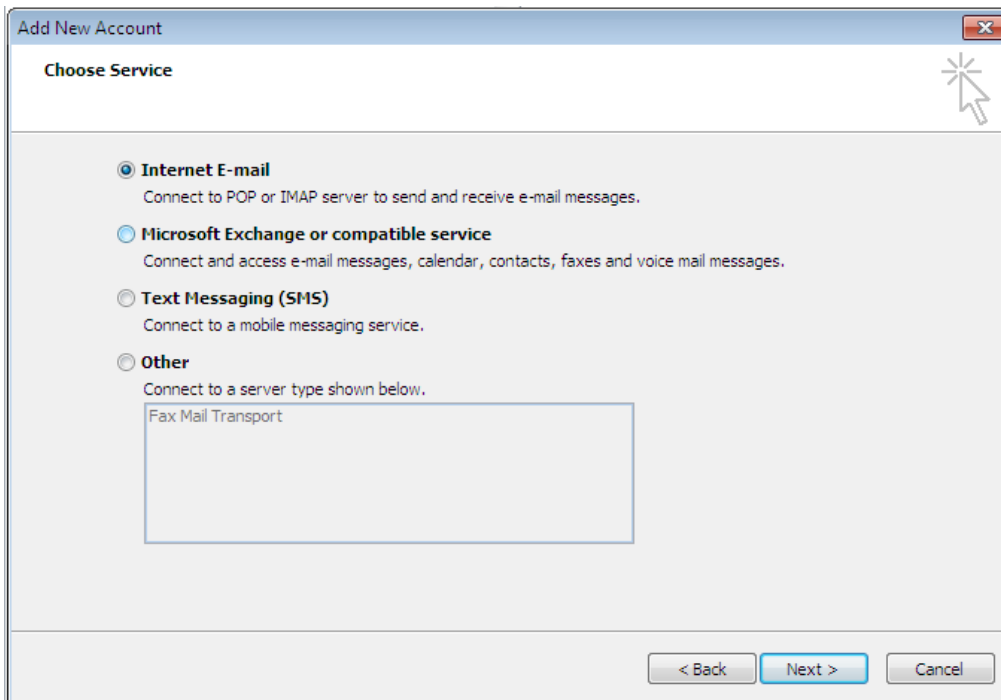


On following screen tick **“Manually configure server settings or additional server types”**,

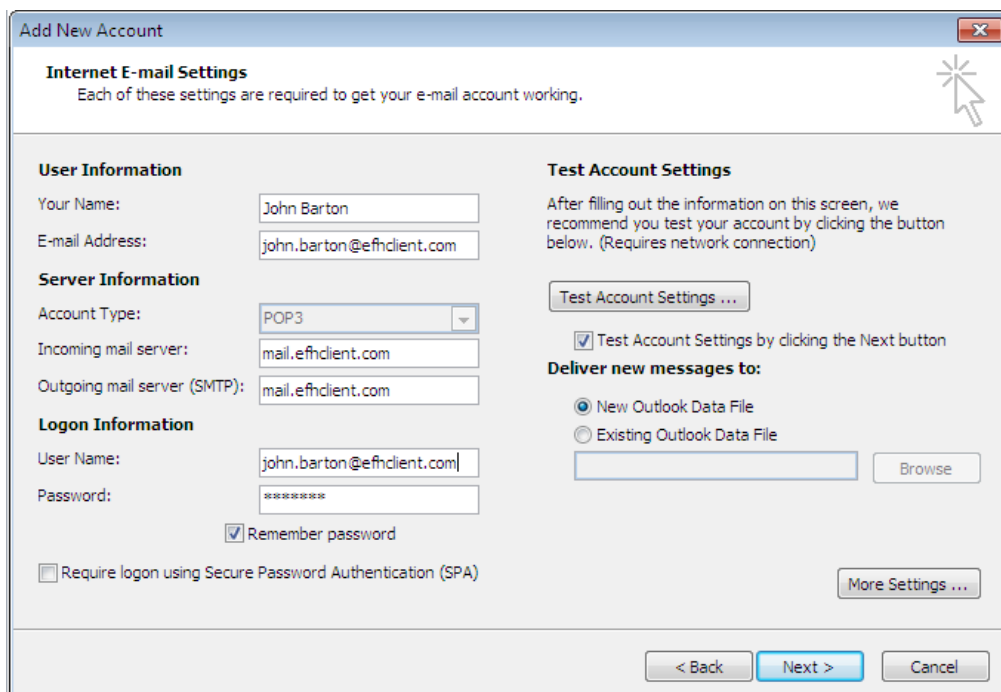


press **NEXT**,

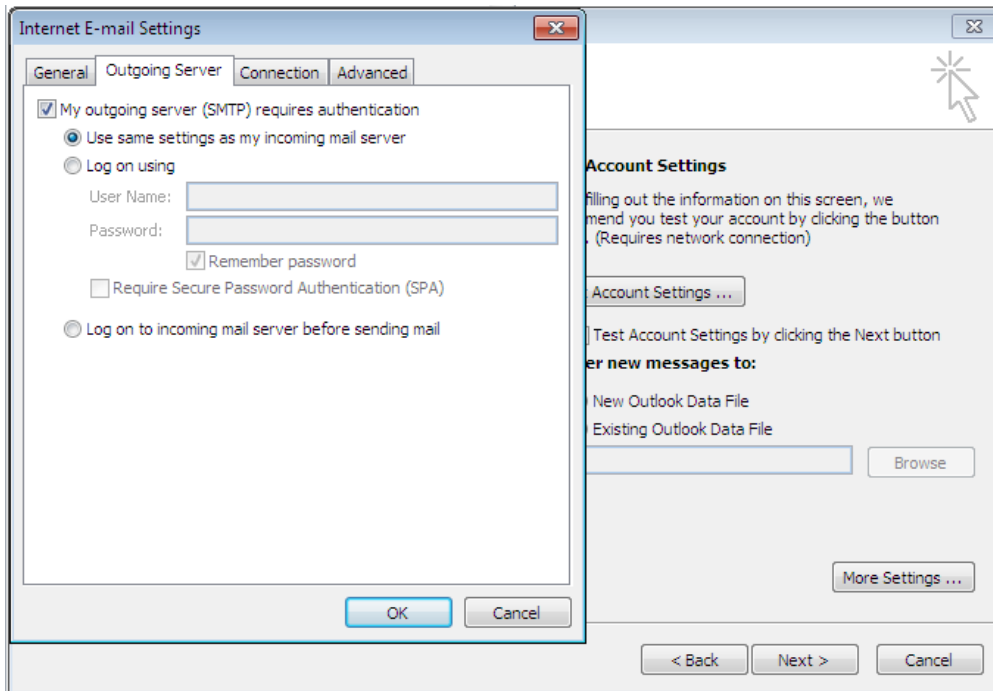
Then tick **Internet E-mail** and go to **NEXT**



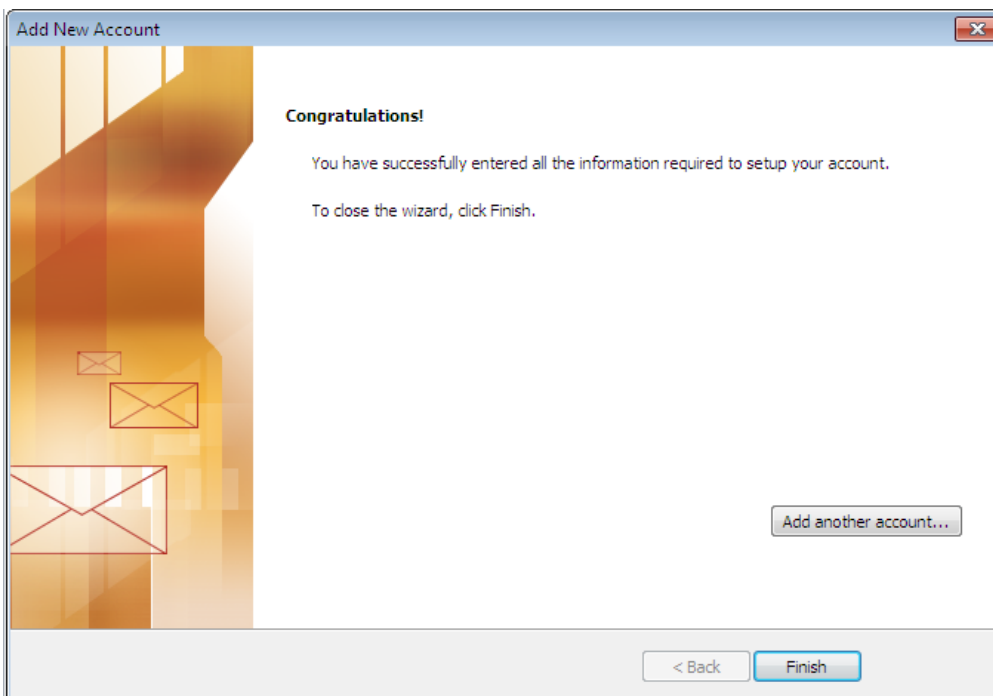
On following screen enter your email account details, ensuring that your user name is your full email address and you type correct password for account.



Click on the **More Settings** tab and tick **“My outgoing server (SMTP) requires authentication”** and **“Use same settings as my incoming mail server”** then **OK** and **NEXT**



Your email account is now setup – click **Finish** and your email address is ready to use.



If you have any trouble creating your email account, please feel free to contact us at

support@eurofasthost.com or telephone 02380 249 823